

# Board Meeting Minutes

## Mays Community Academy

June 2, 2016  
6:00 PM at MCA

### Board Members:

*Present:* Nansi Custer, Deanna Disney, Greg Jarman, Shannon Dawson, Marcia Schwering

*Absent:* None

*Others Present:* Trish Mastin, Anita Jackson, Christy Hamilton, Lisi Campbell, Megan Davis, Steve Schwering, Jackie Newkirk

### Proceedings:

*Meeting called to order* at 6:07 PM by Nansi Custer, Board President

Pledge and Moment of Silence

Shannon MOTIONS to approve May's minutes; Greg seconded and all approved; MOTION CARRIED.

### Old Business:

Anita Jackson has been getting flooring estimates; after some discussion, it was decided this will need tabled until higher priority projects are completed.

### Preschool Update:

Trish Mastin reports that Lil' Tigers Academy has had four students pay their deposit and another three that have expressed intent to pay; after contacting those who submitted the information requests, there were mixed reviews with some concern regarding price; however, there is a consensus that our prices are aligned with other area preschools with comparable services. Trish is working on completing legal requirements and paperwork on an ongoing basis this summer. Anita Jackson will coordinate with Trish Mastin to draw up an evacuation plan for the preschool classroom.

### Budget Committee Initiation:

The committee should be composed of two Board members and the CEO; Shannon MOTIONS to appoint Greg Jarman, Marcia Schwering, and Krissi Williams to the budget committee; Deanna seconded and all approved; MOTION CARRIED.

### CEO's Report:

Krissi Williams has been working closely with the State Board of Accounts to follow proper procedures; Marcia MOTIONS to approve the Statement of Activity and paid claims for April 2016; Greg seconded and all approved; MOTION CARRIED. Deanna MOTIONS to approve the 2017-2018 NRCS academic calendar; Marcia seconded and all approved; MOTION CARRIED.

### Director of Operations' Report (given by Sara Booth, Secretary):

Current projected enrollment for next year is 120; IREAD retesting will be taking place next week on Tuesday and Wednesday [June 7-8]; various organizations are interested in renting our facilities

through the summer. For liability reasons, a certificate of insurance coverage listing Northern Rush County Schools and Center Township as additional insured are required in order to rent our facilities.

**Rush County Fair Booth:**

Our booth will be inside this year; Saturday and Sunday [June 18-19] will be used for setup. We will have a flat screen TV with a presentation running, as well as enrollment packets available. Teachers are required to work a minimum of two shifts; a signup sheet is available.

**Building & Safety Operations:**

Summer cleanup is underway. Christy Hamilton's current classroom floor is in poor shape. It will take a great deal of money to repair, but it has been cleaned and polished. The garage needs cleaned out; some of the items could be auctioned off. Nansi Custer will work with Anita Jackson on this next week. Teachers should confirm with Krissi Williams for approval to paint classrooms. A new floor buffer was recently purchased and it has proven to be a valuable purchase.

**Booster Club Report:**

A vote will be taken tonight on how to pay for field trips this coming school year. There has been discussion of opening a bookstore. If it is funded by the Booster Club, the Board is open to the idea. Nansi Custer and Krissi Williams are working on getting estimates for school t-shirts.

**Staff Updates:**

Christy Hamilton is looking into behavior management training for the staff, as well as CPT training. Nansi noted that manners and discipline will be stressed heavily during the upcoming school year. A policy stating timeline for parent pickups needs to be discussed for approval to be added to student handbook prior to next Board meeting. The search for a new Head of School is underway to align with our goal of academic excellence. The Board thanked Melissa Morgan for her leadership after David Doyle's resignation. The alumni banquet went very well, but more staff help will be needed next year. Anita Jackson will be scheduling a day for staff safety training during the summer. Deanna contacted the Rushville Pool and set our pool party for June 30<sup>th</sup> from 7pm to 9pm; teachers will be required to attend. Sara Booth will prepare and mail a flyer requesting RSVPs to current MCA students.

Shannon MOTIONS to adjourn the meeting; Deanna seconded and all approved; MOTION CARRIED.

*Meeting adjourned at 7:39 PM by Nansi Custer*

Minutes submitted by Sara Booth, Secretary

**MINUTES APPROVAL**

